

STANDARD OPERATING PROCEDURE [SOP], GUIDELINES AND PROTOCOLS

AMERICAN VETERAN RIDERS ASSOCIATION, INC.



[1] Veteran's Community Support Group: The American Veteran Riders Association 'AVR,' was established as a charitable 501(c)(3) organization for veteran-related fundraisers and events. The AVR's membership, meetings, activities and events are open to the public. Our membership is inclusive to Veterans and Civilians, with the passion to volunteer as a Rider's group with the mission to serve the United States Armed Forces. AVR encourages our member's families and minor children to participate in the AVR missions.

[1a] AVR membership is open to Motorcycle Riders, Jeep Riders, and other vehicles.

[2] AVR Troops Classification: VETERAN, TROOP SUPPORT (Civilians), and JEEP RIDERS. To receive the "VETERAN" classification, the following ID must be presented to a Council Officer: Honorable DD214, VA ID card, Military ID, Driver License or Vehicle Registration indicating the Veteran status. Classification needs to be established prior to receiving the AVR emblem.

[2a] AVR EMBLEM is the set of 3 back-patch. The AVR emblem is a Trademark and property of the American Veteran Riders Association, Copyright©2022. Possession of the AVR emblem is by permission granted by AVR Council, for the specific use by current AVR members only. No alteration of any kind shall be added to, or removed from the AVR emblem's design and wording.

[3] AVR UNIFORM: The AVR emblem on a black vest is considered an AVR uniform attire. No other patches, pins or designs are allowed on the back side of the AVR uniform vest. The AVR uniform vest may be worn anywhere and anytime where a positive image and respect is presented. What is NOT allowed with the AVR uniform attire, be it worn with or attached to: Any derogatory, offensive or inappropriate patches, pins, or jewelry, that may be interpreted by the general public as offensive towards any individual(s) or groups, whether in design, wording or image. Political attire, or the relevancy thereof, is not allowed when wearing the AVR uniform attire. Other AVR attire may be considered an AVR uniform in lieu of the AVR vest.

[4] AVR UNIFORM PROTOCOL, Wearing of the AVR uniform attire: Playing of the National Anthem, TAPS or the Pledge of Allegiance or anytime Veterans are called to render the salute: ALL members are expected to stand and give proper attention to render respect by saluting or the placement of hand-over-heart. Members may wear the AVR uniform while attending community activities or public events. If the AVR uniform is worn at such events, AVR SOP and Bylaws apply. Members are expected to accept the decision of any premises that do not allow "Rider's Vests."

[5] RELINQUISH PROTOCOL: If a member decides to leave AVR, reestablishing membership is always welcomed. The departing member may choose to maintain their membership status as a Detachment Group. The departing member may also choose to donate the AVR vest or the AVR emblem (back patch set) to AVR. Members may choose to keep the AVR emblem patch set with the

acknowledgement of the Uniform Protocol and in agreement not wear the AVR emblem based on nonparticipation, prolong absence and/or for not contributing of membership dues.

[6] NEW MEMBERS ATTENDANCE: An attendance of 3 meetings or activities may be necessary for the applicant to become familiar with AVR's protocols, missions and activities. New members can immediately participate in AVR activities and community events.

[6a] ATTENDANCE and PARTICIPATION: Current AVR members may participate by attending any combination of the following: (a) Attend a minimum of 4 meetings or 4 events/activities per calendar year; (b) Attend a combination of 4 meetings and activities per calendar year. All Council Officers are highly recommended to attend monthly meetings. All members are highly suggested to attend AVR events or activities.

[6b] DETACHMENT GROUP Attendance: Members residing over 20 miles may be assigned to AVR's "Detachment Group." A modified participation for AVR activities will be arranged with the COUNCIL Officers on a case-by-case basis. Special consideration for Detachment Group status may include medical issues; work or personal hardship; leadership roles in VFW, American Legion, Veteran organizations or community leadership roles.

[7] AVR CADETS: Members are encouraged to include their minor children in AVR activities. Participating minors are considered "AVR CADETS." The Cadets must be under parental supervision. Cadets are not obligated to attend meetings and do not pay dues.

[8] NEW MEMBERS DUES: New members may pay their \$20.00 dues anytime during their initial meetings or events. Additional family members pay \$10.00.

[8a] ANNUAL DUES: \$20.00 Annual Dues; and \$10.00 per additional family member. AVR Senior Advisors, Active Military, Guard and Reserves, do not pay dues. The annual membership dues may be paid anytime but not later than their anniversary date of membership of the calendar year. Members assigned to the Detachment Group may be asked to pay an additional \$20.00 per calendar year if unable to participate in 3 AVR activities and events within a calendar year.

[9] PURCHASES By AVR Members: No member shall make personal purchases of products or services for the intent of selling to, or reimbursement from AVR without prior approval from the Council Officers.

[10] SOLICITATION: Members shall not represent or use the American Veteran Riders Association to solicit money, gifts, services or merchandise, or for donations or for charity, without the Council's approval.

[11] CUSTOMS And COURTESY: When wearing the AVR uniform attire, members are expected to extend proper courtesy and respects to AVR members, to veterans and to their families, to businesses and vendors, and to other groups or individuals. AVR members must respect any venue utilized for any purpose relevant to AVR events and activities, including the venue for AVR meetings. Disrespectful in any manner, including but not limit to, aggressive behavior or hostile actions, including intimidating behavior or misconduct, is thereby deemed "Conduct unbecoming an AVR member." AVR does not tolerate any alcohol infraction, including the inability to conduct themselves respectfully. This infraction includes, but not limited to, the inability to cease disrespectful or disruptive tone or behavior, or the inability to respect other person(s) or properties of others.

[12] PUBLIC IMAGE and MEDIA and SOCIAL INTERACTION: AVR members are welcomed and encouraged to share the group's events and activities via social media. AVR's media images are intended for all ages and all audiences, therefore restrictions are in place to maintain AVR's public integrity. Any images or photos or videos depicting inappropriate conduct or behavior, unlawful activity, or depiction of abusive or disruptive activity, are Not Permitted on AVR's official social media Facebook page(s), email, or website. Member's personal media sites are not subjected to AVR's media restrictions unless an AVR emblem is recognizable whether or not it was intentionally included in the images.

[10] POLITICAL INTEREST: Local, State and Federal politics play a role in the affects relevant to the changes and outcome for many veteran-related issues and concerns. With advance notifications to the Council members, any AVR member may wear their AVR uniform attire while attending activities or meetings of a political figures as long as the meeting or function is open to the public and not as an endorsement by AVR for a political party or candidacy.

[11] GUIDELINES: SOP guidelines are established to maintain a comfortable, safe and a welcoming environment for everyone. AVR's intent is to encourage support for its members therefore, all issues will be addressed to the Council Officers and a search for a fair and immediate resolution resulting from an impartial approach. The Council shall be informed as soon as possible about complaints from other organization(s), individual(s) or groups, or businesses. It is highly recommended that the Council Officers will be the ones to handle or address issues. No AVR member is to handle or address issues personally on their own while representing AVR.

We welcome fresh ideas that represent a positive approach relevant to AVR missions, programs and events. Any input, suggestions or ideas, will be reviewed by the Council Officers and then presented to AVR members. This guideline, the AVR Standard Operating Procedure, may be revised accordingly to keep up with the everchanging trends "For the good of the association." It is AVR's intention as a volunteer group to provide positive and obtainable goals and to maintain the association's focus on serving the veteran's communities.

AVR, Proudly SERVING with YOU.

Vince Blas, AVR Commander

Izzy Menchaca, AVR Vice Commander